

**(iv) THE NORMS SET BY THE UNIVERSITY FOR THE DISCHARGE OF ITS FUNCTIONS:**

The norms are followed as presented in the KCSRs, KSU Act 2000, CCA Rules, Manual of contingent expenditure, Office Manual, Examination Manual, Statutes, Ordinances, Regulations and Government Orders issued from time to time.

**List of Statutes, Ordinances & Regulations:**

**Statutes**

1. Creation of Teaching and Non-Teaching Posts
2. Constitution, Powers and functions of faculties.
3. Constitution and establishment, functions and powers of Board of studies.
4. Cadre and recruitment rules
5. Amendments to the schedule of the cadre and recruitment rules of non-teaching employees. (double pages from 48-65)
6. Employees service (conduct) rules under section 35(m) of KSU ACT 1976
7. Rules of Business of the Senate, Syndicate and academic Council meetings.
8. Rules of Business of the Finance Committee
9. Issue of Diplomas and Certificates
10. Institutions and Award of Medals and Prizes
11. Conduct of Departmental Examination for Administrative Staff
12. Pension and Gratuity Rules for employees (Teaching and Non-teaching)
13. Grant of sabbatical leave to the teachers
14. Statute governing revaluation of answer scripts
15. Grant of permanent affiliation to the colleges
16. Statute governing Career Advancement of Teachers working in Gulbarga University
17. Establishment of Basavadi Sharana Sahitya Kendra in Gulbarga University
18. Establishment of Special Cell for the welfare of SC/ST in Gulbarga University
19. Career Advancement of Library personnel, Gulbarga University, Gulbarga
20. Institution of an Institute termed "Vijayanagar Institute of Management Studies" at P.G. Centre, Bellary.

**Regulations:**

1. Regulation for the Semester System in the M.A. in Faculty of Arts
2. Regulations for the Master of Arts/Library and Information Science under Semester System in the Faculty of Social Sciences
3. Regulation for the Semester System in the M.Sc./M.Tech/M.A.(Maths)/M.A. Statistics
4. Regulations for the M.Com. Degree Course-Regular Semester Scheme
5. Regulations governing the introduction of the Semester System in LL.M.(Mercantile Law) course from the academic year 2003-04 onwards
6. Regulations for the M.Ed. Degree course-Regular Semester Scheme
7. Regulations for the Post-Graduate Diploma in Computer Applications
8. Regulation of Master of Physical Education (M.PEd.) Regular and vacation degree course semester scheme
9. Regulation governing the Post-Graduate Diploma in Vachana Sahitya and Dasa Sahitya
10. Regulation Governing the MBA degree course
11. Regulation Governing the BBM degree course

**Ordinance:**

1. The ordinance Governing Gracing of Marks at the various University Examinations

The following are the details of Statutes, Ordinances and Rules:

**Statutes:**

- (1) Subject to the provisions of KSU Act, the Statutes provide for all or any of the following matters;
  - the constitution, functions and powers of the authorities of the University and such other bodies as declared to be authorities of the University from time to time;
  - the appointment and continuance in office of members of the said Authorities or bodies, including the continuance in office of the first members and the filling of vacancies of members and all other matters relating to those authorities or bodies of which it is necessary or desirable to provide;
  - the conferment of honorary Degrees;
  - holding of convocations for conferring degrees and diplomas; and issue of degree certificates in case of urgency before convocation.
  - The withdrawal of degrees, diplomas, certificates and other academic distinctions;
  - The establishment, maintenance and abolition of faculties, departments, hostels, colleges and institutions;
  - The conditions under which colleges affiliated and affiliation withdrawn.
  - The institution of fellowships, scholarships, studentships, exhibitions, medals and prizes;
  - The institution, suspension or abolition of posts of Professors, Readers, Lectures ministerial and non-teaching posts;
  - Creation of posts.
  - The method of recruitment of teachers in the Universities and affiliated colleges

Provided that the scales of pay of the employees excluding those who are drawing University Grant Commission scales of pay in commensuration with the scales of pay applicable to State Government employees. the acceptance and management of bequests, donations and endowments.

- Fees to be charged for the courses of study in the University and in the affiliated colleges and for admissions to the examinations, degrees and diplomas of the University.
  - Fees to be charged for the services rendered by the University; and
  - The conditions of service of the employees including the emoluments and
  - All other matters which by the Act are provided for by the Statutes.
- (2) The Statute comes into force only from the date of the assent of the Chancellor or on such other date as the Chancellor directs.
  - (3) The Statutes governing conditions of service of employees including the emoluments are in conformity with the policy of the State Government.

**Enactment of Statutes and their making:**

- (1) The statutes are made, amended or repealed by the syndicate in the manner herein after provided.
- (2) The Syndicate takes up for consideration the draft of a Statute either on its own motion or on a proposal made by the Academic Council. When the draft is not proposed by the Academic Council the Syndicate obtains the opinion of the Academic Council, thereon before considering the same.
- (3) The syndicate obtains the opinion of the Finance Committee in respect of such of the Statutes involving financial implications;
- (4) The Syndicate if it thinks necessary also obtains the opinion of any officer, authority or body of the University in regard to draft of the statute before taking it up for consideration
- (5) Every statute passed by the Syndicate is transmitted to the State Government for

submission to the Chancellor for assent with its specific recommendations.

- (6) The State Government, on receipt of the draft statute, submits such draft statutes along with its comments and specific recommendation to the Chancellor within two months from the date of its receipt and the Chancellor may within two months of the date of receipt of the draft statute from the State Government assent or withhold his assent thereto or refer it to the Syndicate for further consideration.
- (7) A Statute passed by the Syndicate is not to be given effect to until it is assented to by the Chancellor.

### **Ordinances:**

(1) Subject to the provisions of this Act and the Statutes, the Ordinances provides for all or any of the following matters:

- admission of students to the University and their enrolment as such;
- courses of study for all degrees, diplomas and certificates of the University
- degrees, diplomas and certificates and other requirements for the same and the measures to be taken relating to the granting and obtaining the same;
- conditions relating to the award of fellowships, scholarships, studentships, exhibitions, medals and prizes;
- conduct of examinations, including the terms of office and the duties of examining bodies, examiners and moderators;
- conditions of residence of the students of the University;
- special arrangements, if any, which are made for the residence, discipline and teaching of women students and prescribing for them special course of study where necessary.
- Regulating the giving of religious instruction;
- Management of colleges and other institutions founded or maintained by the University; Supervision and inspection of colleges and other institutions affiliated to the University;
- Conditions for recognition of hostels not maintained by the University.
- Health and discipline of, and disciplinary proceedings against, students in the University and in the affiliated colleges and other institutions;
- Rules to be observed and enforced by the colleges and recognised institutions in respect of transfer of students; and
- All other matters which by this Act or by the Statutes are to be or may be provided for by the Ordinance.
- No Ordinance is made for amending any of the Regulations or the Statutes in force.

### **Procedure for making Ordinances:**

(1) The Ordinances are made by the Syndicate in the manner hereinafter provided.

(2) In making the Ordinances, the Syndicate consults,

- the Board or the Boards of Studies concerned when such Ordinances affect the duties of examiners; and
- the Academic Council when such Ordinances affect the courses of study, conduct of the standard of examinations or the conditions of residence of students

(3) The Syndicate has no power to amend the draft of any Ordinance proposed by the Academic Council but it rejects the proposal or returns the draft to the Academic Council for reconsideration, either in whole or in part together with such amendments as the Syndicate suggests.

(4) All Ordinances made by the Syndicate have effect from such date as it may direct. But every Ordinance shall be submitted to the Chancellor within two weeks of making thereof. The

Chancellor, within four weeks of the receipt of the Ordinance, by order, direct, that the operation of any Ordinance be suspended and shall as soon as possible inform the Syndicate of his objection to it. He may after receiving the comments of the Syndicate either withdraw the order of suspension or disallow the Ordinance. His decision is final:

Provided that in case of an ordinance containing a proposal which involves expenditure from the Consolidated Fund of the State, the Chancellor consults the State Government before according his approval.

- (5) Where the Syndicate has rejected the draft of an Ordinance proposed by the Academic Council, the Academic Council may appeal to the Chancellor.
- (6) The Chancellor, after obtaining the comments of the Syndicate, either reject the appeal or approve the ordinance as proposed by the Academic Council. Thereupon the Ordinance has effect as if made by the Syndicate.

### **Regulations:**

(1) The Academic Council makes the Regulations consistent with this Act, the statutes and ordinances providing for exercising all or any of the powers enumerated in section 31 of the Act and particularly for the following matters, namely:-

Admission of students to the University;

- recognition of examinations and Degrees of other Universities as equivalent to the examinations and degrees of the University;
- the University courses and examinations and conditions on which students of the University or the affiliated colleges or other University institutions are admitted to examinations or degrees, diplomas and other certificates of the University.
- grant of exemptions.

2. All regulations passed by the Academic council are sent to the State Government for submission to the Chancellor for approval. The State Government transmits the regulations within two months from the date of receipt thereof from the University to the Chancellor with its comments. The Chancellor, within one month of the date of receipt of the regulations from the State Government either approve them or refer them to the Academic Council for further consideration.

3. All regulations come into force on the date of their approval by the Chancellor or on such other date as the Chancellor directs.

**Rules:** (1) The Syndicate makes Rules consistent with this Act, the Statutes, the Ordinances and the Regulations.

(2) The Rules provide for,-

- Giving of notice of meeting to the members of each authority or Board, of the dates of meeting and of the business to be transacted at the meetings and also for keeping a record of the proceedings of meetings;
- the procedure to be followed at meetings and the number of members required to form the quorum for meetings; and

- all matters solely concerning such Authority or Board and not provided for by the Act, the Statutes, the Ordinances or the Regulations.

(3) Every rule made under this section come into force on the date it is approved by the Syndicate.